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| **[PGBGP] meeting minutes**   |  |  | | --- | --- | | Location: | ASU Slack, Zoom | | Date: | 2/21/21 | | Time: | 60 min | | Attendees: | Austin Derbique, Ryan Schmidt, Kirtus Leyba |   Agenda items   1. Record Demo Video 2. Work on Presentation Document 3. Discuss remaining work  |  |  |  |  | | --- | --- | --- | --- | | Action items | Owner(s) | Deadline | Status | | Record Video | Austin, Kirtus | 2/21/21 | In Progress | | Edit Video, Publish Video | Kirtus | 2/21/21 | In Progress | | Add analysis to report | Austin | 02/21/21 | In Progress | | Work on presentation | Ryan | 02/21/21 | In Progress | | Final Submission | Austin | 02/21/21 | In Progress | |